

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, July 14, 2021

Location: Manitowoc County Public Health Building, Conference Room 207, 1028 South 9th St, Manitowoc

Present: Supervisors R. Gerroll, M. Linsmeier, K. Sitkiewitz, D. Dyzak, D. Zimmer

**Other County Board
Members Present:**

Others Attending: G. Neuser, J. Shelton, C. Breit, J. Reisenbuechler, K. Burg, L. Kalista; B. Wetenkamp

Absent & Excused:

Called to Order The meeting was called to order at 4:30 pm by the Committee Chairperson.

Minutes Minutes were reviewed from the previous Committee meeting after which a motion was made by Sitkiewitz, seconded by Linsmeier to approve the public works committee meeting minutes with corrections. Motion carried unanimously.

Donation Tracker Donation tracker was submitted for approval. Motion was made by Dyzak, seconded by Zimmer to approve the Donations tracker report. Motion carried unanimously.

Ethics Code Reports Ethics Code reports were submitted for approval. Motion was made by Sitkiewitz, seconded by Linsmeier to approve the Ethics Code report. Motion carried unanimously.

Public Comment The Committee Chairperson called for public comment three times. No public comment.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Reisenbuechler reported on the Recycling and Solid Waste Programs and markets included in the committee packet.

RU Consolidation Grant

Reisenbuechler reported on the Responsible Unit Consolidation Grant award spreadsheet included in the committee packet, noting the intergovernmental cooperation on this effort.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2021 Capital Projects

Breit reported on the 2021 Capital Projects included in the committee packet.

Pay Request(s) for Capital Projects

Breit reported on the two pay requests to Hamann Construction included in the committee packet totaling \$3,730.50 and \$3,201.30 for Hamann Construction on the Jail Visitation Remodel project with a recommendation for approval. Motion was made by Sitkiewitz, seconded by Zimmer to approve the Hamann Construction pay requests for \$3,730.50 and \$3,201.30. Motion carried unanimously.

Bid Results – Courthouse Restrooms Remodel Project

Neuser reported on the Courthouse Restrooms Remodel Project bid opening that occurred on July 13 with bid recording sheet distributed at the committee meeting. Neuser noted that four bids were received and Greenwood Project Management was low bidder at \$489,163 noting that the low bid was thirty percent higher or \$170,000 than the budgeted amount. The County Finance Director and County Executive propose funding the shortfall out of General Fund. Neuser recommended award be made to the low bidder Greenwood Project Management at \$489,163 contingent on County Board approval of additional funding to cover the shortfall.. Motion was made by Zimmer, seconded by Linsmeier to recommend approval to the County Board the low bidder Greenwood Project Management at \$489,163 contingent on County Board approval of the extra funding. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:
Report on Activities by Public Works Director Gerry Neuser

No report.

2021 Capital Projects Update

Neuser reported on the 2021 Capital Projects included in the committee packet.

INFORMATION SYSTEMS DIVISION

Operations/Projects – Update

Burg reported on the Capital Projects and activities included in the committee packet.

IT Security/Incident Response Plan

Burg and Kalista provided a presentation on the County's IT Security/Incident Response Plan.

EXPO/FAIR/ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities by Facility Manager Jennell Shelton

Shelton reported on upcoming events, fair related matters, and other Expo related matters.

Expo Improvements 2021 (Outlay from Land Sale) - Update

Shelton reported on the status of 2021 projects underway.

2021 Manitowoc County Fair Update

Shelton reported on the 2021 Manitowoc County Fair.

Finance Director's Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet.

Request for Waiver of Camping Fees for WisCorps Crew

Motion was made by Linsmeier, seconded by Sitkiewitz to waive the camping fees for July 26 through August 4, 2021. Motion carried unanimously.

Adjournment

Motion was made by Sitkiewitz, seconded by Linsmeier to adjourn the meeting at 5:18pm. Motion carried unanimously.

Minutes taken by Shelton

Signed by Zimmer